



## MINUTES OF THE BOARD MEETING

**TUESDAY, FEBRUARY 26, 2013**

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, February 26, 2013, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:05 p.m. by Chairperson Burtnik.

### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee MacNeil.

2. Roll Call

Moved by Trustee Nieuwesteeg

Seconded by Trustee MacNeil

**THAT** the Niagara Catholic District School Board excuse Vice-Chairperson Charbonneau from attending the Board Meeting of February 26, 2013.

**CARRIED**

Trustee	Present	Absent	Excused
Rhianon Burkholder	✓		
Kathy Burtnik	✓		
Maurice Charbonneau			✓
Frank Fera	✓		
Fr. Paul MacNeil	✓		
Ed Nieuwesteeg	✓		
Ted O'Leary	✓		
Dino Sicoli	✓		
<b>Student Trustees</b>			
Vincent Atallah	✓		
Michael Blair	✓		

The following staff were in attendance:

**John Crocco**, Director of Education; **Yolanda Baldasaro**, **Mario Ciccarelli**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Scott Whitwell**, Controller of Facilities Services; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Sherry Morena**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

**3. Approval of the Agenda**

Moved by Trustee Burkholder

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board approve the Agenda of the Board Meeting of February 26, 2013, as presented.

**CARRIED**

**4. Disclosure of Interest**

A Disclosure of Interest was declared by Trustee Burkholder with Item C4 of the In Camera Agenda as she has a family member who is associated with the Quartek Group. She refrained from voting on this item.

**5. Approval of Minutes of the Board Meeting of January 29, 2013**

Moved by Trustee Fera

Seconded by Trustee MacNeil

**THAT** the Niagara Catholic District School Board approve the Minutes of the Board Meeting of January 29, 2013, as presented.

**CARRIED**

**B. DELEGATIONS/PRESENTATIONS**

**1. Speak Out Showcase 2013**

Mark Lefebvre, Superintendent of Education, welcomed Lisa Incaviglia, Co-Chair of the Speak OUT! Committee, Acting-Vice Principal of Loretto Catholic Elementary School and Christine Battagli, Co-Chair of the Speak OUT! Committee, Grade 7 & 8 Student Success Teacher. The Co-Chairs presented background information on the Speak Out! Program.

Ms. Battagli introduced the speakers who presented their award winning speeches to the Board.

Catholic Messengers: Karling Luciani, St. Alexander Catholic Elementary School

*Topic: What You Can Do to Stop Bullying*

Catholic Messengers: Bart Skala, Our Lady of Victory Catholic Elementary School

*Topic: Heaven*

Junior Division: Jared Sloan, St. Alexander Catholic Elementary School

*Topic: Greatest Canadian Athlete Ever*

Intermediate Division: Therese Zamora, St. Christopher Catholic Elementary School

*Topic: Caring for the Elderly*

Chairperson Burtnik congratulated the students on their award winning speeches and along with fellow Trustees and Director Crocco presented the students with Niagara Catholic "Excellence in Academics" Pins.

## C. COMMITTEE AND STAFF REPORTS

### 1. School Excellence Program – St. George Catholic Elementary School

Director Crocco provided background information on the monthly School Excellence Program. Lee Ann Forsyth-Sells, Superintendent of Education introduced Steven Ward, Principal of St. George Catholic Elementary School.

Principal Ward, with the assistance of students and staff showcased St. George Catholic Elementary School as part of the School Excellence Program.

Chairperson Burtnik thanked Principal Ward, the staff and students for their presentation.

### 2. Unapproved Minutes of the Committee of the Whole Meeting of February 12, 2013 and Consideration of Recommendations

Moved by Trustee Burkholder

Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of February 12, 2013, as presented.

**CARRIED**

The following recommendations were presented for the Board's consideration from the Committee of the Whole Meeting of February 12, 2013.

#### 2.1 Approval of Policies

##### 2.1.1 Accessibility Standards Policy (800.8)

Moved by Trustee Fera

Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board approve the Accessibility Standards Policy (800.8), as presented.

**CARRIED**

##### 2.1.2 Admission of Elementary and Secondary Students Policy (301.1)

Moved by Trustee Fera

Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board approve the Admission of Elementary and Secondary Students Policy (301.1), as presented.

**CARRIED**

##### 2.1.3 Bullying Prevention and Intervention Policy (302.6.8)

Trustees agreed to amend the term "Delegating Responsibility" in Appendix A to "Delegating Responsibility/Authority".

Moved by Trustee Fera

Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board approve the Bullying Prevention and Intervention Policy (302.6.8), as amended.

**CARRIED**

**2.1.4 Code of Conduct Policy (Safe Schools) (302.6.2)**

Moved by Trustee Fera  
Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board approve the Code of Conduct Policy (Safe Schools) (302.6.2), as presented.

**CARRIED**

**2.1.5 Safe Schools Policy (302.6)**

Moved by Trustee Fera  
Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board approve the Safe Schools Policy (302.6), as presented.

**CARRIED**

**2.2 Educational Development Charges (EDC)**

Moved by Trustee Burkholder  
Seconded by Trustee Nieuwesteeg

**THAT** the Niagara Catholic District School Board approve the process to establish a by-law for the collection of fees related to Education Development Charges in the Region of Niagara.

**CARRIED**

**3. Approved Minutes of the Special Education Advisory Committee Meeting of January 9, 2013**

Student Trustee Blair noted that the name of the student representative on SEAC was not listed as being in attendance. Superintendent Baldasaro indicated that the minutes would be amended to include the student representative.

Moved by Trustee MacNeil  
Seconded by Trustee Burkholder

**THAT** the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of January 9, 2013, as amended for information.

**CARRIED**

**4. Award of Construction Contracts for ELKP Projects – Year 4**

Moved by Trustee Fera  
Seconded by Trustee MacNeil

**THAT** the Niagara Catholic District School Board approve the award of construction contracts to:

SCHOOL NAME	RECOMMENDED CONTRACTOR	TOTAL PROJECT COST
Mary Ward	Charter Building Company	\$904,814
St. Alexander	T. R. Hinan	\$573,633
St. Andrew	Brouwer Construction	\$600,957
St. John	Manorcore Group Inc.	\$1,392,693
St. Kevin	Brouwer Construction	\$1,143,657
St. Philomena	Aldor Construction	\$342,246

for a total six project cost of \$4,958,000.

**CARRIED**

**5. Financial Reports**

**5.1 Monthly Banking Transactions**

Moved by Trustee Nieuwesteeg  
Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board approve the Monthly Banking Transactions for the month of January 2013, as presented for information.

**CARRIED**

**5.2 Statement of Revenue & Expenditures**

Moved by Trustee Nieuwesteeg  
Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board approve the Statement of Revenue and Expenditures as at January 31, 2013, as presented for information.

**CARRIED**

**D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS**

**1. Correspondence**

**1.1 Niagara Children's Centre – Thank You for Donation**

Director Crocco presented correspondence from the Niagara Children's Centre expressing appreciate for the Board's generosity in donating to the Centre.

**2. Report on Trustee Conferences Attended**

Student Trustees Atallah and Blair spoke to the OSTA Conference they recently attended in Ottawa.

**3. General Discussion to Plan for Future Action**

- Director Crocco informed Trustees that Senior Administrative Council is on track to present the Phase 2 Report of the School Capacities, Enrolment Trends, Attendance Areas Boundaries and Building Utilization 2013 to the April Committee of the Whole Meeting.
- Director Crocco provided updated numbers and information regarding registration for Niagara Catholic's French Immersion Program, and stated that Senior Administrative Council has begun to discuss class size; waiting lists and the proposed site locations.
- Director Crocco reminded the Trustees that the meeting dates for the Committee of the Whole and Board Meetings in March are the 1<sup>st</sup> and 3<sup>rd</sup> Tuesdays, due to March Break and Holy Week.

**4. Trustee Information**

**4.1 Spotlight on Niagara Catholic – February 12, 2013**

Director Crocco highlighted the Spotlight on Niagara Catholic – February 12, 2013 issue for Trustees' information.

**4.2 Calendar of Events – March 2013**

Director Crocco presented the Calendar of Events – March 2013 for Trustees' information.

**4.3 Annual Student Symposium: The Wisdom of Peace and Justice – February 27, 2013**

Director Crocco presented information on the Annual Student Symposium: The Wisdom of Peace and Justice being held February 27, 2013 and extended an invitation to Trustees to attend.

**4.4 Capital Funding Announcement – Lakeshore Catholic High School – March 1, 2013**

Director Crocco presented information on the \$5.5 million dollar Capital Funding Announcement for the renovation to Lakeshore Catholic High School scheduled for March 1, 2013 at 10:00 a.m.

**4.5 Election of Pope**

Director Crocco presented information on the election of the new Pope and discussed how the topic will be integrated into division specific lessons delivered by all elementary and secondary staff to all students of Niagara Catholic by March 8, 2013.

**4.6 St. Mark Catholic Elementary School**

Scott Whitwell, Controller of Facilities Services, presented information on the preapproved re-zoning for the new St. Mark Catholic Elementary School.

**4.7 Challenges to Catholic Education**

Director Crocco presented a letter sent to Directors of Education regarding the rights of non-Catholic students to be exempted from religious education courses in Catholic Secondary Schools.

**5. Open Question Period**

None Submitted

**E. NOTICES OF MOTION**

**F. BUSINESS IN CAMERA**

Moved by Trustee MacNeil

Seconded by Trustee Fera

**THAT** the Niagara Catholic District School Board move into the In Camera Session.

**CARRIED**

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 8:45 p.m. and reconvened at 10:30 p.m.

## **G. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee Nieuwesteeg

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of February 26, 2013.

**CARRIED**

### **SECTION A: STUDENT TRUSTEES PRESENT**

Moved by Trustee Nieuwesteeg

Seconded by Trustee Fera

**THAT** the Niagara Catholic District School Board approve the Minutes of the Board Meeting - In Camera Session (SECTION A: Student Trustees Included) of January 29, 2013, as presented.

**CARRIED (Item F1)**

Moved by Trustee Nieuwesteeg

Seconded by Trustee Fera

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting - In Camera Session (SECTION A: Student Trustees Included) of February 12, 2013, as presented.

**CARRIED (Item F2)**

### **SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee Nieuwesteeg

Seconded by Trustee Burkholder

**THAT** the Niagara Catholic District School Board approve the recommendation as outlined in Item F4.1 (motion #1) of the In Camera Agenda.

**CARRIED (Item F4.1 – Motion #1)**

Moved by Trustee Nieuwesteeg

Seconded by Trustee Burkholder

**THAT** the Niagara Catholic District School Board approve the recommendation as outlined in Item F4.1 (motion #2) of the In Camera Agenda.

**CARRIED (Item F4.1 – Motion #2)**

Moved by Trustee Burkholder

Seconded by Trustee Fera

**THAT** the Niagara Catholic District School Board approve the recommendation as outlined in Item F4.2 of the In Camera Agenda.

**CARRIED (Item F4.2)**

Moved by Trustee O'Leary

Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board approve the Minutes of the Board Meeting - In Camera Session (SECTION B: Student Trustees Excluded) of January 29, 2013, as presented.

**CARRIED (Item F5)**

Moved by Trustee MacNeil  
Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting - In Camera Session (SECTION B: Student Trustees Excluded) of February 12, 2013, as presented.

**CARRIED (Item F6)**

The following motions were reported from the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of February 12, 2013:

Moved by Trustee Nieuwesteeg  
Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board approve the recommendation as outlined in Item F6.1 of the In Camera Agenda.

**CARRIED (Item F6.1)**

## **H. FUTURE MEETINGS AND EVENTS**

## **I. MOMENT OF SILENT REFLECTION FOR LIFE**

## **J. ADJOURNMENT**

Moved by Trustee Burkholder  
Seconded by Trustee MacNeil

**THAT** the February 26, 2013 meeting of the Niagara Catholic District School Board be adjourned.

**CARRIED**

This meeting was adjourned at 10:30 p.m.

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Minutes of the Meeting of the Niagara Catholic District School Board held on **February 26<sup>th</sup>, 2013.**

Approved on the **19<sup>th</sup>** day of **March 2013.**

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Kathy Burtnik  
Chairperson of the Board

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John Crocco  
Director of Education/Secretary -Treasurer